# ***Team Name The Donors Choice***



# ***Meeting Minutes***

February 02, 2014

1. **Call to order**

Team meeting of the MET CS 473 C1 Software Engineering at 10:00 AM on February 022, 2014

1. **Roll call**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Team 1** | **Status** | **Team 2** | **Status** | **Team 3** | **Status** |
| Shuran Hang |  | Chris Theberge  Comfortable with ripping off existing UI designs+1 :P, API |  | Lauren Smith  MSSQL, MySQL, JInterested in UI (but not much experience) |  |
| Evan Panahi  Anything except UI design |  | Keith Hale  basic java  basic mysql  basic javascript, php, html, jquery |  | Braeden Sanford  Webservices (restful),  Database |  |
| **Julia Cheong**  **(Team 1 Lead)** | x | **Charyn Eagan**  Management type tasks  UI Design  Basic Java | x | Wail Alghanmi  java backend |  |
| Swapnil Shinde  (Need Github Username)  swapnilsh73  -UI  -MySQL |  | **Karen Palmer**  interested in UI, strong-ish backend Java  **(Team 2 Lead)** | x | Dan Cusher  no specific strengths, willing to do whatever, solid on Java, basic handle on HTML, CSS, 9 Javascript, mysql |  |
| Rishee Basdeo  -Data modeling  -UI  -API |  | Dan Anderson: Front End, Back End, Database |  | **Jackie Aldama (Team 3 Lead)** | x |
| Mike Demers  MySQL; HTML/CSS etc |  | Justin Therrien  front end |  | Nik Yusof  Java |  |
|  |  |  |  | Anil Dhingra  (Javascript, HTML, CSS, SQL, Database design, Object modelling, web services |  |

1. **Roles & Responsibilities**

|  |  |  |
| --- | --- | --- |
| **Team 1** | **Team 2** | **Team 3** |
| Shuran Hang  **Engineer/Developer/Tester** | Chris Theberge  **Configuration Leader**  Comfortable with ripping off existing UI designs+1 :P, API | Lauren Smith  **Engineer/Developer/Tester**  MSSQL, MySQL, JInterested in UI (but not much experience) |
| Evan Panahi  Anything except UI design  **Engineer/Developer/Tester** | Keith Hale  **Engineer/Developer/Tester**  basic java  basic mysql  basic javascript, php, html, jquery | Braeden Sanford  **Engineer/Developer/Tester**  Webservices (restful),  Database |
| Julia Cheong  **(Team 1 Lead)**  **Inspector**  **Engineer/Developer/Tester** | Charyn Eagan  **Project Leader**  Management type tasks  UI Design  Basic Java | Wail Alghanmi  **Engineer/Developer/Tester**  java backend |
| Swapnil Shinde  **Engineer/Developer/Tester**  **QA Engineer/code reviewer**  -UI  -MySQL | Karen Palmer  interested in UI, strong-ish backend Java  **(Team 2 Lead)**  **Inspector**  **Engineer/Developer/Tester** | Dan Cusher  **Engineer/Developer/Tester**  no specific strengths, willing to do whatever, solid on Java, basic handle on HTML, CSS, 9 Javascript, mysql |
| Rishee Basdeo  **Engineer/Developer/Tester**  -Data modeling  -UI  -API | Dan Anderson: Front End, Back End, Database  **Engineer/Developer/Tester** | **Jackie Aldama (Team 3 Lead)**  **Inspector**  **Engineer/Developer/Tester** |
| Mike Demers  **Engineer/Developer/Tester**  MySQL; HTML/CSS etc | Justin Therrien  **QA Engineer/code reviewer**  **Engineer/Developer/Tester**  front end | Nik Yusof  Java  **Engineer/Developer/Tester** |
|  |  | Anil Dhingra  **QA leader/QA Engineer/code reviewer**    (Javascript, HTML, CSS, SQL, Database design, Object modelling, web services |

**Project Leader**

The project leader and his or her manager will take over the configuration leader’s function only under exceptional circumstances.

**Configuration Leader**

The configuration leader shall be responsible for organizing and managing configuration management (CM)

**Engineers**

It is the responsibility of each engineer to abide by the CM rules that the configuration leader publishes

**Inspector (Team Leads)**

the team will designate an “inspector” engineer who is allocated to each team member. Before requesting a change, engineers must obtain an inspection of the proposed change from an inspection team or, if this is not possible, from their inspector engineer

**quality assurance engineer** will be designated who will be responsible to the manager of QA.

The **QA leader** will take the lead for project-wide quality issues. QA tasks will be referred to as ‘‘external.’’

very story will be assigned a **tester (Follow QA Tasks)** and a **code reviewer**.